

EDCP386: Experiential Learning Fall 2019

Instructor:

Erin Rooney-Eckel

3100 Hornbake Library, South Wing

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Course Website: www.elms.umd.edu

Technical Problems: contact the IT Helpdesk at www.helpdesk.umd.edu

Course Description:

This asynchronous online course combines experiential learning with supplemental assignments that focus on the internship as a learning experience. Activities and assignments allow students to reflect upon and analyze their intercultural experiences and to connect academic theories to real-life situations.

Learning Outcomes:

Upon completion of this course, you will be able to:

- Understand key characteristics of the international workplace site and culture
- Apply academic concepts and practices to cross-cultural situations in your internship
- Demonstrate personal and professional development
- Articulate your intercultural workplace experience to potential employers

Campus Policies:

It is our shared responsibility to know and abide by the University of Maryland's policies that relate to all courses, which include topics like:

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|------------------------------------|---------------------------------------|
| • Academic Integrity | • Attendance and excused absences |
| • Student and instructor conduct | • Grades and appeals |
| • Accessibility and accommodations | • Copyright and intellectual property |

Please visit www.ugst.umd.edu/courserelatedpolicies.html for the Office of Undergraduate Studies' full list of campus-wide policies and follow up with your instructor if you have questions.

Course-Specific Policies:

Course Communication

Do not use the ELMS communication tool (e.g., inbox messages, comment boxes on assignments or grades) - Please send all questions and comments directly to erooney@umd.edu.

Missed/Late Assignments

Unless previously discussed, all late assignments will incur a graded penalty of 20% reduction in grade for each week that it is late.

Submitting Your Work

All Assignments must be posted in ELMS/Canvas. Assignments will not be accepted via email or by any other means outside of ELMS/Canvas for credit. If you are having technical trouble, you may submit via email to your instructor as evidence that you did the work on time. However, work submitted via email will not be graded. The work submitted via email must be submitted in Canvas within 48 hours of the due date or regular late penalties will apply. A Help Desk ticket via helpdesk.umd.edu must accompany late submitted work to be eligible for the 48-hour extension.

Cancellation of Classes

Because this is an online course, even if the University is closed due to inclement weather, all scheduled assignments will still be due. If you are experiencing power outages, contact the instructor via the phone number listed under “Instructor(s) Information” on this syllabus and leave a voicemail message.

Personal Privacy

You will never be required to provide your instructor or classmates access to confidential information or your personal social media accounts. Feedback and networking are intended to help advance your personal development.

FYI - ELMS collects site access and grade data - for questions about its maintenance, accuracy and security please contact the Office of Information Technology at www.oit.umd.edu.

Technical Requirements and Technical Support:

For this course, you will need a computer with Internet access and one or more Web browsers (e.g., Firefox, Safari or IE, other browsers may not be supported by ELMS/Canvas). Non-functioning personal computers will not be an accepted excuse for missing any assignment deadline(s).

Assignments and Deadlines:

Fri Sep 27, 2019	Discussion Board #1: Your Internship
Fri Oct 4, 2019	It's Photo Time!
Fri Oct 11, 2019	Discussion Board #2: Your Goals
Fri Oct 18, 2019	CEO Informational Interview
Fri Oct 25, 2019	Discussion Board #3: CEO for a Day It's Photo Time!
Fri Nov 1, 2019	Discussion Board #4: What did you learn?
Fri Nov 8, 2019	It's Photo Time!
Fri Nov 15, 2019	Discussion Board #5: Your Advice
Fri Nov 29, 2019	Update your Resume
Fri Dec 13, 2019	Organizational Analysis Report Time Sheet Log

Grading & Assignments:

The final grade for this course is based on the following components, calculated as follows:

1. Internship Participation (minimum 135 works hours needed for full points): Worth 400 points
2. Organizational Analysis Report: Worth 200 points
3. Update Resume: Worth 50 points
4. CEO Informational Interview: Worth 50 points
5. Discussion Boards: Each worth 20 points

Final Grade Distribution:

A+ = 97.00-100.00%

A = 94.00-96.99%

A- = 90.00-93.99%

B+ = 87.00-89.99%

B = 84.00-86.99%

B- = 80.00-83.99%

C+ = 77.00-79.99%

C = 74.00-76.99%

C- = 70.00-73.99%

D+ = 67.00-69.99%

D = 64.00-66.99%

D- = 60.00-63.99%

F = <60.00%