

Retroactive Credit Approval (Outgoing Program)

- **Locations:** College Park, Maryland, United States;
- **Program Terms:** Fall, Spring, Spring Break, Summerterm, Winterterm, Year (Fall-Spring), Year (Spring-Fall), Year (Su+Fall-Sprin)

Program Description:

What is the Retroactive Study Abroad Transfer Credit Approval Process?

This process is for UMD students who have studied abroad on an [Affiliate programs](#) or [Other Approved Program](#) without EA and UMD approval, and are interested in determining if their credit can transfer back to UMD.

Who is this process for?

- Students who have completed a study abroad program; and
- Did not follow the Education Abroad application procedures/timeline; and
- Want program credits to transfer to UMD

Retroactive Process Workflow

1. Student initiates process

1. Sends official transcript to Education Abroad (1118 H.J. Patterson Hall, College Park MD 20742)
2. [Schedule a retroactive credit approval appointment with Joy Gursky, EA Advisor](#)

2. Student follows course approval process

1. Check if courses are pre-approved in the [Study Abroad Course Database](#)
2. If courses are not listed in the SACD, submit an [EA transfer credit evaluation request](#)
3. Complete the Study Abroad Course Approval form, initiated in meeting with EA Advisor, meet with academic advisors and return completed form to EA.

3. Education Abroad evaluates the transcript and submits to Transfer Credit Services

4. Transfer Credit Services posts approved credit to students UMD record

5. Student pays the EA fee charge posted to your student account

- \$750 for winter, summer or spring break programs
- \$1,750 for fall, spring semester programs
- \$2,250 for academic year programs

What do I need to do?

1. Have an official transcript from your study abroad program sent to EA's office (1118 HJ Patterson Hall)
2. [Schedule a retroactive credit appointment with Joy Gursky](#) & start SACA form
3. Complete Retroactive Information Form in MyEA
4. [Submit Courses for review](#) (if not already in the [Study Abroad Course Database](#))
5. Schedule appointments with Academic Advisor(s) in major and college for SACA signatures
6. Turn in SACA to EA front office
7. Pay EA fee on your student account

How will an EA Advisor Help?

- Review study abroad program to ensure standards are met
- Create a Retroactive Credit Approval application for you in MyEA
- Help you complete the Study Abroad Course Approval Form (SACA)
- Explain the course evaluation process
- Evaluate your study abroad transcript
- Coordinate sending of official transcript and SACA to the UMD Registrar, Transfer Credit Services
- Bill EA fee to your student account

Refer to the [Academics page](#) for more details about how study abroad credit is approved and recorded on your UMD record.

Students pursuing retroactive credit will travel overseas as independent students and are advised to review the [Statement for Students on International Independent Programs](#) and follow the guidance provided.

Dates / Deadlines:

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Term	Year	Last Day to Apply	Decision Date	Start Date	End Date
Year (Su+Fall-Sprin)	2024-2025	03/01/2024 **	Rolling Admission	TBA	TBA

** Admissions for the program are made on a rolling basis and applications will be reviewed in the order that they are completed. Early application is advisable.

Indicates that deadline has passed